

From: Info Messages List [INFOMAIL@LISTSERV.csufresno.edu] on behalf of Shirley Armbruster [shirleya@csufresno.edu]
Sent: Friday, April 25, 2008 11:10 AM
To: INFOMAIL@LISTSERV.csufresno.edu
Subject: Summer hours at Fresno State
Summer Hours at Fresno State

President Welty has approved the summer work schedule to become effective on Monday, May 19, 2008, through Friday, August 15, 2008. During this time, the University's normal work hours will be changed.

Our official summer work hours will be 7:00 a.m. to 3:30 p.m. with the lunch period from noon to 12:30 p.m. Area supervisors may allow staff with a demonstrated need some variation to the hours; however, regular office hours as noted above must be maintained.

Staff approved to participate in a flexible work schedule option will also have a modified work schedule during the summer. The normal work schedule for each full-time employee not participating in the flexible work schedule option is, of course, eight hours per day.

The 7:00 a.m. starting time was instituted several years ago as an energy-saving measure during the state's energy crises. The campus has generated significant energy and financial savings with the modified summer schedule.

If you have staff in your area without regular access to e-mail, please post this message for their information. Thank you.

Human Resources
8-2364