

Request for Course Related Miscellaneous Fee

The miscellaneous fee requested falls within the provisions of which category of Executive Order 362? Please check one box.

Category A Category B Category C
 Instructional Materials Field Trips Off-Campus Facilities

Course for which fee is requested:
 Prefix Number _____ Course Title _____

If Category A, Answer the following:

Amount of Fee requested _____ What materials will be provided through the fee?

What "tangible product of some intrinsic value (a value external to the course itself) will be received by the Student?

What basic materials are provided to all students in this course out of the departmental supplies and services account?

Will the student have the option of obtaining the necessary materials from another source? From what Source?

If Category B, answer the following:

Amount of fee requested _____ To what purpose will the fee be put? If entrance fees are included, please indicate.

If Category C, answer the following:

Amount of fee requested _____ To what purpose will the fee be put? Indicate the facility and/or rented equipment to be made available through the fee.

Department Chair	Date	Vice President, Academic Affairs	Date
Dean	Date		Date