

## GUIDELINES FOR CR-NC GRADING

At a department's request and with the approval of the Vice President for Academic Affairs, certain types of courses will be designated as being graded CR-NC only. Graduate courses (200-level) to be so designated must also be recommended by the Graduate Council. Through the same procedure, certain types of courses may be designated as being available only for traditional letter grading. The Schedule of Courses will carry an appropriate notation.

No courses, except for the ones designated through the process above, will be graded CR-NC only.

Except for courses designated as being available for CR-NC grading only or available only for a traditional letter grade, a student may elect to enroll for CR-NC grading in any other class, subject to the following limitations:

- a. The decision to enroll for CR-NC grading must be made prior to the end of the fourth week of instruction.
- b. Aside from credit earned in CR-NC only courses, no CR-NC graded credit will be applicable to the major requirements.
- c. A maximum of 24 units of CR-NC evaluated credit, including all coursework taken CR-NC only, may be applied to the baccalaureate degree.
- d. No more than six units of coursework may be elected for CR-NC grading per semester.
- e. Graduate courses (200), courses prerequisite to the master's program (or classified standing), and courses applicable to the formal program may not be taken on a credit no-credit basis, except for the ones designated through the process above.
- f. A maximum of 6 units of CR-NC units may be applied to a 30-unit master's degree program, and a maximum of 12 CR-NC units may be applied towards a 60-unit master's degree program.

In all classes except the designated CR-NC only courses, instructors will evaluate all students against the traditional letter grade scale. Only letter grades will be submitted on the grade roster. Prior to the end of the fourth week, a student desiring CR-NC grading will indicate his desire through the Registrar's Office, and the appropriate grade, CR or NC will be substituted in the records office.

Up to 12 units of lower division coursework elected by the student may be applied to the Liberal Studies major.

