

**ACADEMIC PERSONNEL CALENDAR
2007-2008 ACADEMIC YEAR**

Presented below are the deadlines established by the Provost for the various faculty personnel processes that occur throughout the academic year. Please note these deadlines on your calendar. Questions regarding any process and/or deadline should be directed to Academic Personnel Services (8-3027).

You are encouraged to consult the Academic Personnel Services Website at <http://www.csufresno.edu/aps/> for the complete text of the Collective Bargaining Agreement, university policies, and forms. Dates **in bold** are mandated by the Unit 3 (Faculty) Collective Bargaining Agreement.

ORIENTATIONS

- | | |
|--------------------|--|
| August 15-17, 2007 | New Tenure Track Faculty Orientation.
8 a.m. – 5 p.m. on August 15 and 16;
7:30-4:30 on August 17. <u>LOCATION: Peters Education Center</u> |
| August 23, 2007 | New Full-Time Lecturer Orientation.
9 a.m. to 3 p.m. <u>LOCATION: UC 202.</u> |
| August 24, 2007 | New Teaching Associate Orientation.
10 a.m. to 12:30 p.m. <u>LOCATION: UC 202.</u> |
| August 31, 2007 | New Teaching Associate Orientation.
10 a.m. to 12:30 p.m. <u>LOCATION: UC 202.</u> (Repeat of first session) |

STUDENT RATINGS OF TEACHING EFFECTIVENESS

Policy:

[CBA Article 15](#)

Policy on Evaluation of Teaching Effectiveness ([APM 322](#))

November 5, 2007 Begin administering student evaluations for fall 2007 courses.

April 7, 2008 Begin administering student evaluations for spring 2008 courses.

SUBMITTING GRADES

January 2, 2008 Deadline to submit grades for fall 2007 semester.

May 27, 2008 Deadline to submit grades for spring 2008 semester.

EMERITA/EMERITUS FACULTY

Policy:

[APM 399](#)) Note: FERP faculty are now eligible for nomination to Emerita/Emeritus Status.

August 31, 2007

Last day for deans to recommend emerita/emmeritus status for retiring faculty in time for them to be invited to the annual luncheon (to be held in October).

TENURE TRACK SEARCHES

All full-time vacancy announcements are posted at www.csufresno.edu/aps/vacancy/vacancy.html

Policy: **Policy and Procedures on Appointment of Tenure Track Faculty Including the Award of Service Credit ([APM 301](#))**
 Policy and Procedures on Appointment of Full-Time Temporary Faculty Including Emergency Appointments ([APM 302](#))
 Policy on Terminal Degrees ([APM 304](#))

TRAINING IS AVAILABLE BY APPOINTMENT FOR INDIVIDUAL SEARCH COMMITTEES, DEPARTMENTS OR SCHOOLS/COLLEGES

- September 4, 2007 All tenure track searches must be authorized and underway.
- September 4, 2007 Workshop on Faculty Hiring Procedures for EEO Designees, Search Committee Chairs, and Search Committee Members.
 2-4 p.m. **Location: UC 202**
- September 5, 2007 Workshop on Faculty Hiring Procedures for EEO Designees, Search Committee Chairs, and Search Committee Members.
 1:30-3:30 p.m. **Location: UC 202**
- September 11, 2007 Workshop on Faculty Hiring Procedures for EEO Designees, Search Committee Chairs, and Search Committee Members.
 1:30-3:30 p.m. **Location: UC 202**
- September 12, 2007 Workshop on Faculty Hiring Procedures for EEO Designees, Search Committee Chairs, and Search Committee Members.
 2 – 4 p.m. **Location: UC 202**
- April 30, 2008 All tenure track searches must be completed.

LEAVES WITHOUT PAY
(Personal or Professional)

Policy: **CBA Article 22**
Policy on Faculty Leaves of Absence (APM 361)

October 1, 2007 Faculty members on fall 2007 leave of absence without pay must notify Dean and Provost of intent to return to campus for spring 2008 semester.

October 29, 2007 Professional Leave without Pay Reports for spring 2007 and 2006-2007 Academic Year are due to dean with a copy to the Provost.

March 24, 2008 Professional Leave without Pay Reports for fall 2007 due to dean with a copy to the Provost.

April 1, 2008 Faculty members on leave of absence without pay in spring 2008 must notify Dean and Provost of intent to return to campus for fall 2008 semester.

Failure to notify campus of intent to return may lead to separation from university employment.

SABBATICAL/DIFFERENCE IN PAY LEAVES

Policy: CBA Articles [27](#), [28](#)
Policy on Faculty Leaves of Absence ([APM 361](#))
Policy on Faculty Consultation and Voting ([APM 114](#))

Each College/School determines internal deadlines for the consideration of sabbatical leave requests.

- September 13, 2007 Workshop for Writing Sabbatical/DIP Proposals,
11 a.m. - 12 p.m. **Location: UC 202**
- September 14, 2007 Workshop for Writing Sabbatical/DIP Proposals (repeat of earlier orientation)
3 – 4 p.m. **Location: UC 202**
- October 29, 2007 Professional Leave without Pay Reports, Sabbatical Leave Reports and Difference in Pay Leave Reports for spring 2007 or 2006-2007 Academic Year are due to dean with a copy to the Provost ([APM 361](#), Part A, Section VII).
- December 14, 2007 Dean makes final decision regarding award of sabbatical leaves. Dean notifies applicants.
- February 20, 2008 Eligible faculty member making appeal of negative decision must have discussed denial with dean and submitted a written appeal to Provost.
- March 24, 2008 Professional Leave without Pay Reports, Difference in Pay Leave Reports and Sabbatical Leave Reports for fall 2007 due to dean with a copy to the Provost ([APM 361](#), Part A, Section VII).

FACULTY EARLY RETIREMENT PROGRAM (FERP)

Policy:

CBA Article [29](#)

March 3, 2008

Deadline for faculty to notify President of intent to enter program beginning with the 2008–2009 academic year ([Article 29.2](#)).

NOTE:

Faculty members considering retirement and entering the FERP program are encouraged to read the information provided at the following web link:

www.csufresno.edu/aps/faq/ferp.html

Faculty members planning to retire should schedule a meeting with Benefits at least 90 days prior to the date of retirement. Call 8-2155 for an appointment.

PROBATIONARY PLANS and
PROBATIONARY PLAN AMENDMENTS

TRAINING IS AVAILABLE BY APPOINTMENT FOR DEPARTMENT AND COLLEGE PEER REVIEW COMMITTEES.

NEW TENURE TRACK HIRES

New probationary faculty members (including those who received service credit) and those recently converted to tenure-track positions will develop probationary plans as provided by the Policy on Probationary Plans and Faculty Mentoring.

<u>Policy:</u> August 17, 2007	Policy on Probationary Plans and Faculty Mentoring (APM 324) Probationary Plan Workshop (for New Faculty Only) 8:30-9:45 a.m. <u>Location: Scout Island</u> (as part of New Faculty Orientation)
October 10, 2007	Probationary Plan Workshop – Q&A Session: New Plans and Plan Amendments 1:00-2:30 p.m. <u>Location: UC 202</u>
October 11, 2007	Probationary Plan Workshop - Q& A Session: New Plans and Plan Amendments 1:00-2:30 p.m. <u>Location: UC 202</u>
October 23, 2007	Draft Plan is submitted to the department faculty for review and initial approval.
November 13, 2007	Departments forward plans to college/school committees and deans.
December 14, 2007	Probationary Plans are forwarded to UBORT via Academic Personnel Services.
February 21, 2008	UBORT forwards new faculty Probationary Plans to Provost for review and final approval.
May 30, 2008	Provost makes final decisions regarding probationary plans for new tenure-track faculty. Decisions will be issued through the Dean’s Office, with faculty signature required to acknowledge receipt.

PROBATIONARY PLAN AMENDMENTS

Probationary Plan Amendments are to be submitted and reviewed in conjunction with RTP and Off-Year Periodic Reviews of Probationary Faculty. Please review the schedules in the appropriate section.

OFF-YEAR PERIODIC REVIEW OF PROBATIONARY FACULTY

(Including Probationary Plan Amendments)

Applies to 3rd and 5th Year Faculty as notified by the Provost

Policy: CBA Article **15** at **15.25** and **15.26**
[College/School Policy as approved by the President based on Guidelines issued 3/12/08](#)
[Periodic Review Form – Probationary Faculty](#)

Off-Year Review Workshops:

- September 5, 2007 **Off-Year Review Workshop** for 3rd Year Probationary Faculty.
11 a.m.-noon **Location: UC 202**
- September 6, 2007 **Off-Year Review Workshop** for 3rd Year Probationary Faculty.
1-2 p.m. **Location: UC 202**
- September 18, 2007 **Off-Year Review Workshop** for 3rd Year Probationary Faculty.
1-2 p.m. **Location: UC 202**
- September 28, 2007 Department chairs must declare in writing their intent to make an independent recommendation or participate as a member of the department peer review committee. The decision applies to all RTP, Periodic Review of Probationary Faculty, and Range Elevation reviews in the department.
- October 3, 2007 **Off-Year Review Workshop** for Department Peer Review Committees and Department Chairs.
1-2 p.m. **Location: UC 202**
- October 4, 2007 **Off-Year Review Workshop** for Department Peer Review Committees and Department Chairs.
11 a.m.-noon **Location: UC 202**
- October 9, 2007 **Off-Year Review Workshop** for Department Peer Review Committees and Department Chairs.
1-2 p.m. **Location: UC 202**
- October 16, 2007 **Off-Year Review Workshop** for 5th Year Probationary Faculty.
11 a.m.-noon **Location: UC 202**
- October 17, 2007 **Off-Year Review Workshop** for 5th Year Probationary Faculty.
1-2 p.m. **Location: UC 202**
- October 30, 2007 **Off-Year Review Workshop** for 5th Year Probationary Faculty.

1-2 p.m. Location: UC 202

3rd Year Faculty: Off-Year Review Schedule

- October 8, 2007 3rd year faculty who received instruction in Provost's spring 2007 RTP letter to use Off-Year Review process in AY 2007-2008 submit Summary File to department peer review committee.
- 3rd year faculty who wish to request a Probationary Plan Amendment should submit the proposed Amendment with their Summary File.
- November 2, 2007 Department peer committee and chair, if completing separate recommendation, complete appropriate section on [Report of Periodic Review on APS form](#) and provide a copy to the candidate. Candidate has ten (10) days to submit a response to committee chair before the file is forwarded to the department chair.
- If the candidate requested a Probationary Plan Amendment, the peer review committee and the chair should include appropriate recommendations in their Report of Periodic Review.
- November 13, 2007 Department chair forwards Summary File, Report of Periodic Review, and all responses (if any) to dean's office.
- December 10, 2007 College/school peer review committee completes appropriate section on [Report of Periodic Review on APS form](#) and provides a copy to the candidate. Candidate has ten (10) days to submit a response to committee chair before the file is forwarded to the dean.
- If the candidate requested a Probationary Plan Amendment, the college committee should include appropriate recommendations in the Report of Periodic Review.
- December 20, 2007 College/school peer review committee notifies dean that its recommendations are complete and that Summary File, Report of Period Review, and all responses (if any) are ready for dean's review.
- January 31, 2008 Dean completes appropriate section on APS form Report of Periodic Review and provides a copy to the candidate. Candidate has ten (10) days to submit response.
- If the candidate requested a Probationary Plan Amendment, the dean should include his/her recommendations in the Report of Periodic Review.
- February 11, 2008 Summary File, Report of Periodic Review, and all responses (if any) are placed in candidate's Open Personnel File. Copies of all documents are due in Academic Personnel Services. Academic Personnel Services will forward all requests for

Probationary Plan Amendments to UBORT for review on the same schedule as those submitted as part of regular RTP review.

5th Year Faculty : Off-Year Review Schedule

November 13, 2007 5th year faculty who received instruction in Provost's spring 2007 RTP letter to use Off-Year Review process in AY 2007-2008 submit Summary File to department peer review committee.

5th year faculty who wish to request a Probationary Plan Amendment should submit the proposed Amendment with their Summary File.

December 10, 2007 Department peer committee and chair, if completing separate recommendation, complete appropriate section on [Report of Periodic Review on APS form](#) and provide a copy to the candidate. Candidate has ten (10) days to submit a response to committee chair before the file is forwarded to the department chair.

If the candidate requested a Probationary Plan Amendment, the peer review committee and the chair should include appropriate recommendations in their Report of Periodic Review.

December 21, 2007 Department chair forwards Summary File, Report of Periodic Review, and all responses (if any) to dean's office.

February 1, 2008 College/school peer review committee completes appropriate section on [Report of Periodic Review on APS form](#) and provides a copy to the candidate. Candidate has ten (10) days to submit a response to committee chair before the file is forwarded to the dean.

If the candidate requested a Probationary Plan Amendment, the college committee should include appropriate recommendations in its Report of Periodic Review.

February 11, 2008 College/school peer review committee notifies dean that its recommendations are complete and that Summary File, Report of Period Review, and all responses (if any) are ready for dean's review.

March 7, 2008 Dean completes appropriate section on APS form Report of Periodic Review and provides a copy to the candidate. Candidate has ten (10) days to submit response.

If the candidate requested a Probationary Plan Amendment, the dean should include his/her recommendations in the Report of Periodic Review.

March 24, 2008 Summary File, Report of Periodic Review, and all responses (if any) are placed in candidate's Open Personnel File. Copies of all documents are due in Academic Personnel Services. Academic Personnel Services will forward all requests for

Probationary Plan Amendments to UBORT for review on the same schedule as those submitted as part of regular RTP review.

RETENTION AND TENURE REVIEWS
(Including Probationary Plan Amendments)

Policy: CBA Articles [11](#), [13](#), [15](#)
Policy on Retention and Tenure ([APM 325](#))
Policy on Faculty Personnel Files ([APM 323](#))
Policy on Faculty Consultation and Voting ([APM 114](#))
Policy on Probationary Plans and Faculty Mentoring ([APM 324](#))

Failure of any level to meet a deadline will result in the RTP File moving forward without a recommendation from that level.

Dates **in bold** are mandated by the Unit 3 (Faculty) Collective Bargaining Agreement.

NEW TENURE TRACK HIRES

New probationary faculty members (including those who received service credit) and those recently converted to tenure-track positions will be developing probationary plans as provided by the Policy on Probationary Plans and Faculty Mentoring (see above, page 3).

SECOND- AND THIRD-YEAR PROBATIONARY FACULTY: RTP FILES ONLY

These dates do not apply to 3rd Year Faculty who were instructed to follow Off-Year Periodic Review process.

September 19, 2007 **RTP Workshop** for 2nd year probationary faculty (others welcome).
2-4 p.m. **Location: UC 202**

September 20, 2007 **RTP Workshop** (*repeated*) for 2nd year probationary faculty (others welcome).
2-4 p.m. **Location: UC 202**

September 28, 2007 **RTP Question & Answer Session** for 2nd year probationary faculty with follow-up questions (others welcome).
2-3 p.m. **Location: UC 202**

September 28, 2007 Deans must provide notice to candidates of any material being added to Open Personnel File to be considered in the RTP process including student and peer evaluations.

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Department chairs must declare in writing their intent to make an independent recommendation or participate as a member of the department peer committee. The decision applies to all RTP and Range Elevation reviews in the department.

- October 2, 2007 **RTP Question & Answer Session** for 2nd year probationary faculty (and 3rd years, if applicable) with follow-up questions.
2-3 p.m. Location: UC 202
- October 8, 2007 RTP Files (**including Requests for Probationary Plan Amendment, if applicable**) must be completed and turned in to departments **by 5 p.m.**
- November 2, 2007 Department gives completed recommendation to the candidate (including Probationary Plan Amendment, if any). Candidate has ten (10) days to submit a response to recommendation(s) before file is forwarded to college/school level.
- November 13, 2007 Department forwards RTP Files (including Probationary Plan Amendments, if any) with all recommendations and responses to the Office of the Dean. **Candidate may still submit a response after this date.**
- December 10, 2007 College/School peer review committee and Dean give separate recommendations to candidate (including recommendation on Probationary Plan Amendment, if any). Candidate has ten (10) days to submit a response to a recommendation(s) before file is forwarded to university level.
- January 2, 2008 Dean's Office forwards RTP Files (including Probationary Plan Amendment, if any) with all recommendations and responses to UBORT via Academic Personnel Services. **Candidate may still submit a response after this date.**
- January 18, 2008 **(IF NEEDED)** UBORT gives recommendation to the candidate (including recommendation on Probationary Plan Amendment, if any). Candidate has ten (10) days to submit a response to the recommendation via Academic Personnel Services before file is forwarded to Provost.
- January 29, 2008 UBORT forwards RTP files (including Probationary Plan Amendments, if any) with all recommendations and responses (as applicable) to the Provost via the Academic Personnel Services. **Candidate may still submit a response after this date.**
- February 15, 2008** Provost makes final decision regarding **second-year probationary faculty (and third-year, if applicable)**, including Probationary Plan Amendment, if any. Notice will be given by letter through Dean's office, with faculty signature to acknowledge receipt.

FOURTH- AND SUBSEQUENT-YEAR PROBATIONARY FACULTY: RTP FILES ONLY
These dates do not apply to 5th Year Faculty who were instructed to follow Off-Year Periodic Review process and who are not applying for early tenure/promotion.

While the contractual deadline is June 1, every effort is made to issue final decisions by finals week.

- September 25, 2007 **RTP Workshop** for 4th through 6th year probationary faculty not subject to off-year review and promotion candidates. **2-4 p.m. Location: UC 202**
- September 26, 2007 **RTP Workshop** (repeated) for 4th through 6th year probationary faculty not subject to off-year review and promotion candidates. **2-4 p.m. Location: UC 202**
- September 28, 2007 Department chairs must declare in writing their intent to make an independent recommendation or participate as a member of the department peer committee. The decision applies to all RTP and Range Elevation reviews in the department.
- October 31, 2007 **RTP Question and Answer Session** for 4th through 6th year probationary faculty not subject to off-year review and promotion candidates. **2-3 p.m. Location: UC 202**
- November 1, 2007 **RTP Question and Answer Session** for 4th through 6th year probationary faculty not subject to off-year review and promotion candidates. **2-3 p.m. Location: UC 202**
- November 2, 2007 Deans must provide notice to candidates of any material being added to Open Personnel File to be considered in the RTP process including student and peer evaluations **by this date ([Article 11.4](#))**.
- November 14, 2007 RTP Files (**including Requests for Probationary Plan Amendments, if applicable**) must be completed and turned in to departments **by 5 p.m.**
- December 10, 2007 Department gives completed recommendation(s) to the candidate (including Probationary Plan Amendment, if any). Candidate has ten (10) days to submit a response to recommendations before file is sent to college/school level.
- December 21, 2007 Department forwards RTP Files (including Probationary Plan Amendments, if any) with all recommendations and responses to the Office of the Dean. **Candidate may still submit a response after this date.**
- February 11, 2008 College/School peer review committee and the Dean give separate recommendations to candidate (including recommendation on Probationary Plan Amendment, if any). Candidate will have ten (10) days to submit a response to a recommendation(s) before file is forwarded to university level.

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- February 22, 2008 Dean's Office forwards RTP Files (including Probationary Plan Amendments, if any) with all recommendations and responses to UBORT via Academic Personnel Services. **Candidate may still submit a response after this date.**
- April 1, 2008 UBORT gives recommendation to the candidate (including recommendation on Probationary Plan Amendment, if any). Candidate has ten (10) days to submit a response to the recommendation via Academic Personnel Services before file is forwarded to Provost.
- April 11, 2008 UBORT forwards RTP Files (including Probationary Plan Amendments, if any) with all recommendations and responses to Provost via Academic Personnel Services. **Candidate may still submit a response after this date.**
- June 1, 2008** This is the contractual deadline for the Provost's decisions regarding retention and tenure. Notice will be given by letter through Dean's Office, with faculty signature required to acknowledge receipt ([Article 13.13](#)).

PROMOTION

Policy: CBA Article [11, 14, 15](#)
 Policy on Promotion ([APM 327](#))
 Policy on Faculty Personnel Files ([APM 323](#))
 Policy on Faculty Consultation and Voting ([APM 114](#))

Failure on any level to meet a deadline will result in the RTP File moving forward without a recommendation from that level. While the contractual deadline is June 15, every effort is made to issue final decisions by finals week.

Dates **in bold** are mandated by the Unit 3 (Faculty) Collective Bargaining Agreement.

- September 25, 2007 **RTP Workshop** for 4th – 6th year probationary faculty and promotion candidates.
2 – 4 p.m. Location: UC 202
- September 26, 2007 **RTP Workshop** (repeated) for 4th – 6th year probationary faculty and promotion candidates.
2 – 4 p.m. Location: UC 202
- September 28, 2007 Department chairs must declare in writing their intent to make an independent recommendation or participate as a member of the department peer committee. The decision applies to all RTP and Range Elevation reviews in the department.
- October 31, 2007 **RTP Question and Answer Session** for 4th - 6th year probationary faculty and promotion candidates.
2 – 3 p.m. Location: UC 202
- November 1, 2007 **RTP Question and Answer Session** for 4th - 6th year probationary faculty and promotion candidates.
2 – 3 p.m. Location: UC 202
- November 2, 2007 Deans must provide notice to candidates of any material being added to Open Personnel File to be considered in the RTP process including student and peer evaluations **by this date.**
- November 14, 2007 RTP Files must be completed and turned in to departments **by 5 p.m.**
- December 10, 2007 Department gives completed recommendation(s) to the candidate. Candidate has ten (10) days to submit a response to a recommendation(s) before file is sent to college/school level.

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- December 21, 2007 Department forwards RTP File with all recommendations and responses (if any) to the Office of the Dean. **Candidate may still submit a response after this date.**
- February 11, 2008 College/School peer review committee and the Dean give separate recommendations to candidate. Candidate will have ten (10) days to submit a response to a recommendation(s) before file is forwarded to university level.
- February 22, 2008 The Office of the Dean forwards RTP Files with all recommendations and responses (if any) to UBOP via Academic Personnel Services. **Candidate may still submit a response after this date.**
- April 1, 2008 UBOP gives recommendation to the candidate. Candidate has ten (10) days to submit a response to the recommendation via Academic Personnel Services before file is forwarded to Provost.
- April 11, 2008 UBOP via Academic Personnel Services forwards recommendations and responses (if any) to Provost. **Candidate may still submit a response after this date.**
- June 15, 2008** This is the contractual deadline for the Provost's decisions regarding promotion. Notice will be given by letter through the Dean's Office, with faculty signature required to acknowledge receipt. ([Article 14.9](#))

RANGE ELEVATION FOR LECTURERS

Policy: CBA Article [11](#), [12](#)
Policy on Range Elevation for Lecturers ([APM 332](#))
Policy on Faculty Personnel Files ([APM 323](#))
Policy on Faculty Consultation and Voting ([APM 114](#))

For Range Elevation Effective Fall 2008

- September 28, 2007 Department chairs must declare in writing their intent to make an independent recommendation or participate as a member of the department peer committee. The decision applies to all RTP and Range Elevation reviews in the department.
- February 8, 2008 Deans must provide notice to candidates of any material being added to Open Personnel File to be considered in the range elevation process, including student and peer evaluations.
- February 20, 2008 Completed applications must be submitted to the departments with copy to the Dean by **5 p.m.** Open Personnel Files will be declared closed at **5 p.m.**
- March 10, 2008 Department gives completed recommendation(s) to the candidate. Candidate has ten (10) days to submit a response to a recommendation(s) before file is forwarded to the dean.
- March 24, 2008 Department forwards recommendations and responses (if any) to the dean. Candidate may still submit a response after this date.
- April 21, 2008 The Dean makes the final decision regarding range elevation for fall 2008.

WORKSHOPS

The following workshops related to personnel will be held during the academic year.

New Tenure-Track Faculty Orientation

The following orientation sessions are mandatory for all new tenure-track faculty.

Wednesday	August 15	8:00-5:00	Peters Education Center
Thursday	August 16	8:00-5:00	Peters Education Center
Friday	August 17	7:30-4:30	Peters Education Center

The Leon Peters Education Center is located at 4010 N. Woodrow (corner of Shaw and Woodrow) next to the Save Mart Center.

New Full-Time Lecturer Orientation

Thursday	August 23	9:00-3:00	UC 202
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Teaching Associate Orientation

Friday	August 24	10:00-12:30	UC 202
Friday	August 31	10:00-12:30	UC 202 (Repeat of earlier orientation)

All new TA's are expected to attend one session.

Faculty Hiring Procedures

Tuesday	September 4	2:00-4:00	UC 202
Wednesday	September 5	1:30-3:30	UC 202 (Repeat of earlier session)
Tuesday	September 11	1:30-3:30	UC 202 (Repeat of earlier session)
Wednesday	September 12	2:00-4:00	UC 202 (Repeat of earlier session)

Sabbatical/DIP Leaves

Thursday	September 13	11:00-12:00	UC 202
Friday	September 14	3:00-4:00	UC 202 (Repeat of earlier session)

Probationary Plans and Probationary Plan Amendments

Friday	August 17	8:30-9:45	Scout Island (Probationary Plans only)
Wednesday	October 10	1:00-2:30	UC 202 (Q&A Includes Plan Amendments)
Thursday	October 11	1:00-2:30	UC 202 (Q&A Includes Plan Amendments)

Off-Year Review: For 3rd Year Probationary Faculty (others welcome)

Wednesday	September 5	11:00-12:00	UC 202
Thursday	September 6	1:00-2:00	UC 202
Tuesday	September 18	1:00-2:00	UC 202

Off-Year Review: For 5th Year Probationary Faculty (others welcome)

Tuesday	October 16	11:00-12:00	UC 202
Wednesday	October 17	1:00-2:00	UC 202 (repeat)
Tuesday	October 30	1:00-2:00	UC 202 (repeat)

Off-Year Review: For Department Peer Review Committees and Department Chairs

Wednesday	October 3	1:00-2:00	UC 202
Thursday	October 4	11:00-12:00	UC 202 (repeat)
Tuesday	October 9	1:00-2:00	UC 202 (repeat)

RTP: 2nd Year Probationary Faculty (others welcome)

Wednesday	September 19	2:00-4:00	UC 202
Thursday	September 20	2:00-4:00	UC 202 (repeat of first session)
Friday	September 28	2:00-3:00	UC 202 (Q&A session)
Tuesday	October 2	2:00-3:00	UC 202 (Q&A session)

RTP: 4th and 6th Year Probationary Faculty and Promotion Candidates (others welcome)

Tuesday	September 25	2:00-4:00	UC 202
Wednesday	September 26	2:00-4:00	UC 202
Wednesday	October 31	2:00-3:00	UC 202 (Q&A session)
Thursday	November 1	2:00-3:00	UC 202 (Q&A session)

Conference on Excellence in Teaching and Learning (Sponsored by CETL)

Date TBA 11:30 - 5:30

SOURCES OF INFORMATION FOR FACULTY

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CBA: www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/CFAtoc.shtml

Academic Policy Manual: http://www.csufresno.edu/aps/forms_policies/apm/index.shtml

Full Time Vacancy Announcements: <http://www.csufresno.edu/aps/vacancy/index.shtml>

APS/Rev Sept 2007

Reviewed by Personnel Committee, Academic Senate May 4, 2007