



BUSINESS ADMINISTRATION

Human Resource Management Option, B.S. (120 Units)

Valid for Catalog Year: 2018/2019 to 2021/2022

*Official planning guide approved by the Craig School of Business

For assistance or to schedule an advising appointment, please contact the **CSB Advising Center** at 559-278-4943, Peters Business 185
Management Department:
 559-278-2851, Peters Business 289

	Freshman		Sophomore		Junior		Senior	
	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
Units	15-16	15-17	15-17	16	16	16-17	28-29	
Milestones	Create Synergy Profile	Mentorship - Office of Student Professional Development (PB 181)	Meet with Career Development Center	Sign Option Contract (must have 2.25 Campus/Cum GPA)	Complete MGT 110	Complete HRM 150 Meet with Career Development Center and Office of Student Professional Development Attend Career Fairs	Internship Opportunities	Apply for Graduation
General Education	A1 (3 Units) Oral Communication *Must pass with a C or better	C2 (3-4 Units) Humanities	B1 (3-4 Units) Physical Sciences	D1 (3 Units) American History		ID (3-4 Units) Social, Political, & Economic Institutions		IC (3-4 Units) Arts & Humanities
	A2 (3 Units) Written Communication *Must pass with a C or better	B2 (3-4 Units) Life Sciences	C1/C2 (3-4 Units) Arts and Humanities	D2 (3 Units) American Government		IB (3 Units) Physical Universe & Its Life Forms		
	A3 (3 Units) Critical Thinking *Must pass with a C or better	B3 (0-3 Units) Lab						
	E1 (3 Units) Lifelong Understanding & Self Development							
	C1 (3-4 Units) Arts							

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Units	Freshman		Sophomore		Junior		Senior	
	Fall 15-16	Spring 15-17	Fall 15-17	Spring 16	Fall 16	Spring 16-17	Fall 28-29	Spring 28-29
Major		GE Area B4 DS 71 (3 Units) Quantitative Reasoning [Pre-Req: ELM exam or intermediate college algebra] *Must pass with a C or better	DS 73 (3 Units) [Pre-Req: ELM exam, DS 71; ECON 40 & 50 recommended] *Not open to freshmen	BA 18 (4 Units) *Not open to Freshmen	BA 105W (3 Units) [Pre-Req: ENGL 5B or 10 (C or better); Junior standing] *UDWS requirement; must pass with a C or better	MI MKTG 100S (4 Units) [Pre-Req: BA 105W (may be taken concurrently)] MI Multicultural/International	MGT 124 (4 Units) [Pre-Req: BA 105W; MGT 110; DS 123 (may be taken concurrently)]	MGT 187 (3 Units) [Pre-Req: Last semester of Senior year; UD Core requirements (MGT 124 may be taken concurrently); BA 105W]
		ECON 40 (3 Units) [Pre-Req: GE A2] OR AGBS 1 (3 Units) [Pre-Req: GE A2]	ACCT 4A (3 Units) *Not open to Freshmen	ACCT 4B (3 Units) [Pre-Req: ACCT 4A (C or better)] *Not open to Freshmen	MGT 110 (6 Units) [Pre-Req: BA 105W (may be taken concurrently)] *Not open to students with credit in MGT 104 or MGT 106	HRM 150 (3 Units) [Pre-Req: MGT 110; BA 105W (may be taken concurrently)]	HRM 153 (3 Units) [Pre-Req: HRM 150; BA 105W] *FALL ONLY	HRM 154 (3 Units) [Pre-Req: HRM 150; BA 105W] *SPRING recommended
		IS 52 & IS 52L (3 Units) *or Computer Competency Exam (CCE)	GE Area D3 ECON 50 (3 Units) [Pre-Req: GE A2]	DS 123 (3 Units) [Pre-Req: DS 71, 73; IS 52, 52L]	FIN 120 (4 Units) [Pre-Req: ACCT 4A; DS 71; BA 105W (may be taken concurrently)]	MGT 127 (3 Units) [Pre-Req: MGT 110; BA 105W (may be taken concurrently)]	HRM 157 (3 Units) [Pre-Req: HRM 150; BA 105W]	
					IS 130 (3 Units) [Pre-Req: IS 52, 52L; ACCT 4A, 4B; BA 105W (may be taken concurrently)]			



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	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
Units	15-16	15-17	15-17	16	16	16-17	28-29	
Major							HRM Electives (9 Units) Select NINE units from the following: 3-9 units from: HRM 152, 159, 189T, 190, 195; PSYCH 176 0-6 units from: MGT 131, 133S, 158, 180, 182, 189T 0-3 units from: ANTH 120; PH 143, 145; PLSI 185; PSYCH 144, 149	
Additional Graduation Requirements					Elective *See footnotes	MI (3 Units) *EXEMPT		

FOOTNOTES:

Prerequisites/Corequisites: Other restrictions may apply. Please see your course catalog for detailed prerequisite/corequisite requirements.

Grade Requirements: A grade of C or better must be earned for each course used to satisfy the requirements for the major. No course taken for the business major can be graded on a CR/NC basis, except for courses with mandatory CR/NC grading.

Computer Competency Exam (CCE): Contact the CSB Undergraduate Student Services office to schedule a CCE test date.

Option: Students must maintain a 2.25 Campus and Cumulative GPA to declare an OPTION. An OPTION must be declared after the completion of all of the Pre-Business Requirements in order to enroll in OPTION courses.

Electives (0-2): If necessary, students must complete additional elective units to meet 120 units total to graduate. Students who take the CCE in lieu of IS 52/52L will need to fulfill the minimum unit requirements with electives.

Upper Division Writing Skills requirement (UDWS): Business majors take BA 105W to fulfill this requirement. The Upper Division Writing Exam is NOT an option for Business Administration majors.

Substitutions: If substitutions/exceptions/waivers are made for any major courses that also meet GE and/or the Multicultural/International graduation requirement, the student is responsible for completing additional courses to satisfy the respective areas (GE and/or MI). This also includes the upperdivision writing requirement.

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	Freshman		Sophomore		Junior		Senior	
	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
Units	15-16	15-17	15-17	16	16	16-17	28-29	
Milestones	>Create Synergy Profile	>Mentorship - Office of Student Professional Development (PB 181)	>Meet with Career Development Center	>Sign Option Contract (must have 2.25 Campus/Cum GPA)	>Complete MGT 110	>Complete HRM 150 >Meet with Career Development Center and Office of Student Professional Development >Attend Career Fairs	>Internship Opportunities	>Apply for Graduation
General Education	A1 (3 Units) Oral Communication *Must pass with a C or better	C2 (3-4 Units) Humanities	B1 (3-4 Units) Physical Sciences	D1 (3 Units) American History		ID (3-4 Units) Social, Political, & Economic Institutions		IC (3-4 Units) Arts & Humanities
	A2 (3 Units) Written Communication *Must pass with a C or better	B2 (3-4 Units) Life Sciences	C1/C2 (3-4 Units) Arts and Humanities	D2 (3 Units) American Government		MI (3 Units) *EXEMPT		
	A3 (3 Units) Critical Thinking *Must pass with a C or better	B3 (0-3 Units) Lab				IB (3 Units) Physical Universe & Its Life Forms		
	E1 (3 Units) Lifelong Understanding & Self Development							
	C1 (3-4 Units) Arts							

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	Fall 15-16	Spring 15-17	Fall 15-17	Spring 16	Fall 16	Spring 16-17	Fall 28-29	Spring 28-29
Major		GE Area B4 DS 71 (3 Units) Quantitative Reasoning [Pre-Req: ELM exam or intermediate college algebra] *Must pass with a C or better	DS 73 (3 Units) [Pre-Req: ELM exam, DS 71; ECON 40 & 50 recommended] *Not open to freshmen	BA 18 (4 Units) *Not open to Freshmen	BA 105W (3 Units) [Pre-Req: ENGL 5B or 10 (C or better); Junior standing] *UDWS requirement; must pass with a C or better	MKTG 100S (4 Units) [Pre-Req: BA 105W (may be taken concurrently)]	MGT 124 (4 Units) [Pre-Req: BA 105W; MGT 110; DS 123 (may be taken concurrently)]	MGT 187 (3 Units) [Pre-Req: Last semester of Senior year; UD Core requirements (MGT 124 may be taken concurrently); BA 105W]
		ECON 40 (3 Units) [Pre-Req: GE A2] OR AGBS 1 (3 Units) [Pre-Req: GE A2]	ACCT 4A (3 Units) *Not open to Freshmen	ACCT 4B (3 Units) [Pre-Req: ACCT 4A (C or better)] *Not open to Freshmen	MGT 110 (6 Units) [Pre-Req: BA 105W (may be taken concurrently)] *Not open to students with credit in MGT 104 or MGT 106	HRM 150 (3 Units) [Pre-Req: MGT 110; BA 105W (may be taken concurrently)]	HRM 153 (3 Units) [Pre-Req: HRM 150; BA 105W] *FALL ONLY	HRM 154 (3 Units) [Pre-Req: HRM 150; BA 105W] *SPRING recommended
		IS 52 & IS 52L (3 Units) *or Computer Competency Exam (CCE)	GE Area D3 ECON 50 (3 Units) [Pre-Req: GE A2]	DS 123 (3 Units) [Pre-Req: DS 71, 73; IS 52, 52L]	FIN 120 (4 Units) [Pre-Req: ACCT 4A; DS 71; BA 105W (may be taken concurrently)]	MGT 127 (3 Units) [Pre-Req: MGT 110; BA 105W (may be taken concurrently)]	HRM 157 (3 Units) [Pre-Req: HRM 150; BA 105W]	
					IS 130 (3 Units) [Pre-Req: IS 52, 52L; ACCT 4A, 4B; BA 105W (may be taken concurrently)]			

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	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
Units	15-16	15-17	15-17	16	16	16-17	28-29	
							HRM Electives (9 Units) Select NINE units from the following: 3-9 units from: HRM 152, 159, 189T, 190, 195; PSYCH 176 0-6 units from: MGT 131, 133S, 158, 180, 182, 189T 0-3 units from: ANTH 120; PH 143, 145; PLSI 185; PSYCH 144, 149	
Electives					Elective *See footnotes			

FOOTNOTES:

Prerequisites/Corequisites: Other restrictions may apply. Please see your course catalog for detailed prerequisite/corequisite requirements.

Grade Requirements: A grade of C or better must be earned for each course used to satisfy the requirements for the major. No course taken for the business major can be graded on a CR/NC basis, except for courses with mandatory CR/NC grading.

Computer Competency Exam (CCE): Contact the CSB Undergraduate Student Services office to schedule a CCE test date.

Option: Students must maintain a 2.25 Campus and Cumulative GPA to declare an OPTION. An OPTION must be declared after the completion of all of the Pre-Business Requirements in order to enroll in OPTION courses.

Electives (0-2): If necessary, students must complete additional elective units to meet 120 units total to graduate. Students who take the CCE in lieu of IS 52/52L will need to fulfill the minimum unit requirements with electives.

Upper Division Writing Skills requirement (UDWS): Business majors take BA 105W to fulfill this requirement. The Upper Division Writing Exam is NOT an option for Business Administration majors.

BUSINESS ADMINISTRATION
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Management Department:
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Units	Freshman		Sophomore		Junior		Senior	
	Fall 15-17	Spring 15-17	Fall 12-16	Spring 16	Fall 19	Spring 16-17	Fall 28-31	Spring 28-31
General Education	A1 (3 Units) Oral Communication *Must pass with a C or better	C2 (3-4 Units) Humanities	B1 (3-4 Units) Physical Sciences	D1 (3 Units) American History	IB (3 Units) Physical Universe & Its Life Forms	ID (3-4 Units) Social, Political, & Economic Institutions		IC (3-4 Units) Arts & Humanities
	A2 (3 Units) Written Communication *Must pass with a C or better	C1/C2 (3-4 Units) Arts and Humanities	B3 (0-3 Units) Lab	D2 (3 Units) American Government		MI (3 Units) *EXEMPT		
	A3 (3 Units) Critical Thinking *Must pass with a C or better			E1 (3 Units) Lifelong Understanding & Self Development				
	B2 (3-4 Units) Life Sciences							
	C1 (3-4 Units) Arts							
		GE Area B4 DS 71 (3 Units) Quantitative Reasoning [Pre-Req: ELM exam or intermediate college algebra] *Must pass with a C or better	DS 73 (3 Units) [Pre-Req: ELM exam, DS 71; ECON 40 & 50 recommended] *Not open to freshmen	BA 18 (4 Units) *Not open to Freshmen	BA 105W (3 Units) [Pre-Req: ENGL 5B or 10 (C or better); Junior standing] *UDWS requirement; must pass with a C or better	FIN 120 (4 Units) [Pre-Req: ACCT 4A; DS 71; BA 105W (may be taken concurrently)]	MGT 124 (4 Units) [Pre-Req: BA 105W; MGT 110; DS 123 (may be taken concurrently)]	MGT 187 (3 Units) [Pre-Req: Last semester of Senior year; UD Core requirements (MGT 124 may be taken concurrently); BA 105W]

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	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
Units	15-17	15-17	12-16	16	19	16-17	28-31	
Major		ECON 40 (3 Units) [Pre-Req:GE A2] OR AGBS 1 (3 Units) [Pre-Req: GE A2]	ACCT 4A (3 Units) *Not open to Freshmen	ACCT 4B (3 Units) [Pre-Req: ACCT 4A (C or better)] *Not open to Freshmen	MGT 110 (6 Units) [Pre-Req: BA 105W (may be taken concurrently)] *Not open to students with credit in MGT 104 or MGT 106	HRM 150 (3 Units) [Pre-Req: MGT 110; BA 105W (may be taken concurrently)]	HRM 153 (3 Units) [Pre-Req: HRM 150; BA 105W] *FALL ONLY	HRM 159 (3 Units) [Pre-Req: Last semester of Senior year; HRM 150; BA 105W; completion of at least 3 of the following: HRM 152, 153, 154, 157] *SPRING recommended
		IS 52 & IS 52L (3 Units) *or Computer Competency Exam (CCE)	GE Area D3 ECON 50 (3 Units) [Pre-Req: GE A2]		DS 123 (3 Units) [Pre-Req: DS 71, 73; IS 52, 52L]	HRM 127 (3 Units) [Pre-Req: MGT 110; BA 105W (may be taken concurrently)]	HRM 157 (3 Units) [Pre-Req: HRM 150; BA 105W]	HRM 154 (3 Units) [Pre-Req: HRM 150; BA 105W] *SPRING recommended
					MKTG 100S (4 Units) [Pre-Req: BA 105W (may be taken concurrently)]	IS 130 (3 Units) [Pre-Req: IS 52, 52L; ACCT 4A, 4B; BA 105W (may be taken concurrently)]	HRM 152 (3 Units) [Pre-Req: HRM 150; BA 105W]	
							Option Requirements (3 Units) AFRS 144, 146; ANTH 120; ECON 150, 152; PH 143, 145, 168B; HRM 189T, 190, 195; MGT 189T; PLSI 185; PSYCH 144, 149, 176 *See course catalog for prerequisite requirements	
Electives					Elective *See footnotes			

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	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
Units	15-17	15-17	12-16	16	19	16-17	28-31	

FOOTNOTES:

Prerequisites/Corequisites: Other restrictions may apply. Please see your course catalog for detailed prerequisite/corequisite requirements.

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