

Things to Consider in Planning Your Project

What is the purpose of your project?
What data do you have to support the issue?
Why is this issue important?

Identify Facilitators for a Successful Project

Stakeholders

- Who needs to be a part of your team

- Who are the "Support" Stakeholders

Influencing Factors: Anticipated

Barriers

Facilitators

Challenges to plan

Identify the Team Coordinator/Leader

Complete the Literature Review/Integrated tables

Will IRB approval be needed?

Will you gather any identifying information?

Do you plan to present outside your agency?

Do you want to publish your project/findings (of course you do)?

Describe how you will know that your project is successful

- Define outcomes

 - Process outcomes

 - Patient Outcomes

Gather Baseline Data

- Retrospective Chart data

- QI data

- Risk management data

- Other databases within hospital

What data analysis would be appropriate?

Resources

- What will you need?

 - Time

 - Money

 - People

 - Materials

Dissemination of project plan

- Who needs to know about your project and what do they need to know?

- Who will do tell them?

Timeline for the Project

- Will you pilot the project on just one unit?