



Survivors of Suicide Loss Program Coordinator Center for Grief and Healing

EMPLOYMENT STATUS: Full Time, Non Exempt

LOCATION: Hinds Hospice – Fresno, California

POSITION SUMMARY

The Survivors of Suicide Loss (SOS) Program Coordinator is responsible for coordinating the grief support program for clients, community education, and outreach, to include suicide prevention education, and also assist with fund development/event planning. They will also provide individual, family and group counseling services. Provides a variety of education, information and referral to support services to survivors of suicide, health care professionals, and the community. Is involved with grant writing to provide financial support to the SOS Program.

MINIMUM QUALIFICATIONS:

- Master's degree in Social Work or Related Field, and experience in development, communications, event planning or health promotion or equivalent combination of education and experience.
- One to three years of direct service experience required.
- Experience working with volunteers; demonstrated ability to work with racially, culturally, and economically diverse populations.
- Current CPR, TB, Tdap, MMR, Varicella, flu and HepB immunizations.
- Ability to learn and assimilate the Sun Coast Computer Program/System and other software/database.
- Must have a valid driver's license and a willingness to use personal vehicle in the course of employment.
- Must show proof of automobile insurance, proof of current auto registration and acceptable driving record (no more than 3 points within a 36 month period).
- Ability to meet the physical demands of the job (i.e., Push, Pull, Lift/Carry 20 lbs.)

COMPENSATION AND BENEFITS:

- Compensation DOE – Generous Total Compensation Plan
- Employer Paid Medical (94%) Vision (100%), and Dental (employee-paid)
- PTO (24.5 days for FT employees, based on 40-hour work week)
- 401(k), EAP, and Life/AD&D insurance
- Paid Mileage

POSITION CLOSING WHEN FILLED

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