

# FORM D

## CALIFORNIA STATE UNIVERSITY, FRESNO DEPARTMENT OF CRIMINOLOGY

### STUDENT INTERN MIDTERM EVALUATION FORM

To be completed by the supervisor upon completion of 60 internship hours.

By law, students have access to their records, and it must be assumed that this evaluation will be seen by the student. It would be preferable if you reviewed this rating sheet with the student at the time of evaluation.

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Agency

1. Please describe briefly the kind of work the student performs and the approximate hours worked.
2. Please rate the intern on a scale of 0 – 9 for each area listed below. If no observation has been made regarding an item, please rate as “0.” Please provide an accurate rating of the intern’s actual performance.

0                      1            2        3        4        5        6        7        8            9  
No basis for judgement    Very unsatisfactory    Unsatisfactory    Average    Above Average    Outstanding

A. Professional Qualities

- \_\_\_\_\_ a. Is an enthusiastic worker
- \_\_\_\_\_ b. Appreciates constructive criticism
- \_\_\_\_\_ c. Is prompt
- \_\_\_\_\_ d. Carries work through to completion
- \_\_\_\_\_ e. Knows when to ask for help
- \_\_\_\_\_ f. Is a flexible, adaptable worker
- \_\_\_\_\_ g. Follows department policies
- \_\_\_\_\_ h. Appearance
- \_\_\_\_\_ i. Relates well to others
- \_\_\_\_\_ j. Commands respect and confidence
- \_\_\_\_\_ k. Analyzes problems

B. Academic Qualities: Rate the item on the *level of knowledge* the intern has demonstrated while working at the agency. Each area below has previously been studied by the intern in classes at the University.

- \_\_\_\_\_ a. General knowledge of the roles of the police, courts, and corrections.
- \_\_\_\_\_ b. Specific knowledge of the roles of the police, courts, attorneys, District Attorney, probation/parole, jails/prison, victim services.
- \_\_\_\_\_ c. Understands organizational structure.
- \_\_\_\_\_ d. Ability to understand and apply the law and case precedents
- \_\_\_\_\_ e. Ability to understand and apply good interpersonal skills when dealing with a wide range of people and personalities.

B. Academic Qualities (continued)

- \_\_\_ f. Ability to listen attentively and follow directions.
- \_\_\_ g. Ability to speak clearly and knowledgeably.
- \_\_\_ h. Ability to write clearly and use concise grammar.
- \_\_\_ i. Ability to apply ethical/professional behavior on the job.
- \_\_\_ j. Ability to perform research on any task assigned.
- \_\_\_ k. Understands and applies constitutional rights.
- \_\_\_ l. Ability to solve job-related problems.
- \_\_\_ m. Preparedness to begin work upon arrival at the agency site.
- \_\_\_ n. Student's overall ability to apply needed knowledge to the job and tasks assigned.

4. Please comment on any aspect of the student intern's experience that may help him/her grow.

5. Would you recommend any changes for the remainder of the semester? If so, what changes?

_____ Signature	_____ Phone
_____ Agency	_____ Date
_____ Address	_____ Semester of Internship

If you have any questions, please call the Faculty Internship Supervisor at 278-