

ADMISSIONS – DOMESTIC

UNIVERSITY ADMISSION - GRADUATE/POSTBACCALAUREATE

Admission to graduate programs at Fresno State is a two-step process. All applicants must meet both university admission requirements and specific program requirements to be fully admitted to the university. Listed below are the requirements applicants must complete to be admitted to Fresno State.

Required Applicant Paperwork

- Application to the university must be submitted online through www.csumentor.edu
- A \$55.00, nonrefundable application processing fee (also available as part of the electronic application)
- Official transcripts from each external college or university previously attended and/or currently attending.

Note: Transcripts must include grades for the most recently completed coursework. If a student is currently enrolled, or has been a student at California State University, Fresno, their transcripts will be generated by the university upon receipt of the application.

- Standardized test scores (if required by program)

Note: Applications will not be sent to the degree program for consideration until the application fee (or approved waiver), all transcripts, test scores (if required), and residency data (if required) are received. All documents should be received within two weeks after application is submitted.

External transcripts and required test scores are sent to the Graduate Admissions Office in Joyal Administration, 5150 N Maple Ave MS JA57, Fresno CA 93740-8026.

All program application materials required for your program (letters of intent, letters of recommendation and/or program application) should be submitted directly to the department office. The applicant accesses the program application process through the CSUMentor application confirmation page. This is part of the “one-step” process.

Eligibility Criteria

Applicants must meet the following university requirements for admission:

- hold a baccalaureate degree from a regionally accredited institution;
- have an overall GPA of 2.5 in above mentioned baccalaureate degree OR have attained a GPA of at least 2.5 in the last 60 semester units (90 quarter units) OR hold an acceptable post-baccalaureate degree from a regionally accredited institution;
- be in good standing at the last college attended.

Deadlines

Consult the university or the graduate office Web site for current application deadlines.

PROGRAM ADMISSION

Applicants must also be admitted to either a program's graduate degree, credential, or certificate of advanced study program. Listed below are the requirements applicants must complete with their program.

Required Applicant Paperwork

- Standardized test scores (GRE, GMAT, or MAT), if required; see Standardized Testing, F-11. Test requirements vary with the program.
- Submit all program requirements for admission. This may include letters of recommendation, a personal statement, or additional application information. For summary information on what your program requirements are, see the "Program Admissions Criteria" page on the DGS Web site.

Eligibility Criteria

Applicants must

- have met all previously listed university requirements for admission
- meet other requirements as specified by the program

Program Recommendation

Program recommendations for admission are either done online if dealing with new or returning applicants or via paper if the applicant is a continuing student and is changing majors.

- Online admissions for new and returning students are handled through the Graduate Admissions office. It involves using PeopleSoft and looking up student information which contains transcript data, test scores, and evaluation of admissibility. Program decisions are entered in the Evaluator Rating page by the graduate program coordinator/director. Training for this process is online <<http://training.csufresno.edu/PeopleSoft.asp>>, or may be handled by the Graduate Admissions office in group and individual settings.
- Paper admissions for continuing students that want to change majors is handled by the Division of Graduate Studies. Refer to Change of Degree Objective, p. F-14 of this handbook.

Deadlines

Programs may set their own separate program application deadlines, provided they adhere to university deadlines.

Procedures

Departmental recommendations must be completed and according to the appropriate admissions area (University Admissions (paper or electronic) or Division of Graduate Studies (paper)). As program coordinator/director, you may indicate one of three different responses on this form:

Classified Standing Indicate semester of classification. No further recommendation is needed. No more than 10 units (including transfer and postbaccalaureate) taken prior to achieving classified standing may be used toward the graduate degree program (listed on the “Petition of Advancement to Candidacy” form).

Conditional Classified Standing Outline on the Departmental Recommendation form all conditions required for the applicant to attain classified graduate standing.

Note: If and when all conditions have been met, you must submit the “Classified Graduate Standing Request” form to the Division of Graduate Studies before classified standing can be formally granted.

Unable to Admit Reasons for not admitting must be provided.

Contact Graduate Admissions about additional choices.