

Privately Owned Automobiles

Where claimant is authorized to operate a privately owned automobile a rate of .55 cents per mile will be allowed. When using a privately owned automobile the following applies:

- Must have a valid California Drivers License
- Must have on file an "Authorization to use Privately Owned Vehicle Certification Card"
- When claiming mileage more than once a month, must have completed the Defensive Driver's Training Course. ([HR 2008-10, 114.A.](#))

Claimant must have completed the Defensive Driving Course if claiming mileage for more than once a month. Please also refer to [Policy No. B-02](#) of this Manual for additional information about this policy.