



Overnight Express Service

Effective Immediately, University Mail Services will use Golden State Overnight for all express shipments within California. You may continue to use the UPS envelopes and Express Request forms for all of your express shipments. Upon receipt of your department's express shipment, Mail Services will route them to the appropriate overnight courier.

It will take approximately two weeks to implement an online tracking service with the new provider. Until the online tracking is available, California express shipments can be tracked by telephoning University Mail Services at 278-2941. Until the tracking system is operational the Request Form, which is returned to the sender after shipment, will not have a receipt label applied. Once the new vendor software is in place a label with shipping information will appear on returned forms.

The change in Overnight Service for shipments within California will result in increased savings for the University while providing the same delivery integrity we've experienced with United Parcel Service.

If you require any additional information or have concerns pertaining to this change, please contact Steven Goodman at 278-2740 or Eric Rough at 278-2941.