

Policy on Probationary Period Waivers

Effective November 1996, employees who are being reclassified may be eligible for a shortened probationary period. At the time of the reclassification, the supervisor and the Human Resource manager will discuss the appropriateness of shortening the required probationary period based on the length of time the employee has been performing the duties of the position. The minimum probationary period is 3 months. The recommendation will be submitted to the appropriate Vice President for approval.

Questions should be directed to Jeannine Raymond, Ph.D., Director, Human Resources at 278-2364.