

Fee Waiver Program

The Fee Waiver Program offers full-time and permanent part-time staff and faculty an opportunity to enroll in university courses and have fees waived. Courses must be taken for credit and must be directly related to one's current job (JR) or be part of an approved Individual Development Plan (IDP) on file with Employment and Recruitment.

Applications for Transfer of Faculty Fee Waiver to Spouse or Dependent Child are available to tenured or probationary faculty or to temporary faculty employees with at least six years of full-time equivalent service in any one department. Participants must be matriculated toward a degree and the courses taken on a fee waiver basis must be for credit toward completion of that degree.

NOTE:

Due to recent changes in the Federal Tax Code, educational assistance, such as the Fee Waiver Program, will be reported as taxable income under the following conditions: 1) fee waiver benefits used by spouses or dependants for graduate level work; and 2) fee waiver benefits for graduate work undertaken by employees that is not directly job-related.

DEADLINES:

Employment, Recruitment, Classification and Compensation will issue public notices annually of specific information relating to each years deadlines to insure timely processing by the beginning of S.T.A.R., Applications for Faculty/Staff Fee Waiver of Fees AND Applications for Transfer of Faculty Fee Waiver to Spouse or Dependent Child.

To insure access of S.T.A.R., the required co-payment and appropriate registration materials must be placed in the drop box in the Cashier's Lobby of the Joyal Administration Building on or before fee payment deadline noted on your S.T.A.R. registration letter.

If there are any questions regarding fee payments, please contact Accounting Services at 278-2876. For questions regarding the program, please contact in Employment Services at 278-2032.