



Students for Community Service
—Give a little. You'll get back so much more.

Community Service 101 Completion Verification Form

The following steps must be completed to receive credit for Community Service 101:

First, complete the required hours of service.

Second, fill out the first two sections of this form.

Third, have the agency supervisor fill out and sign the bottom section of this form.

Fourth, return this form during one of the Reflection Workshops at the end of the semester.

This form should not be completed until all hours indicated have been completed.

Student Data

Name		Date
Address		City Zip Code
Phone ()	Age	Major
Social Security Number		Class Standing: Frsh Soph Jr Sr Grad
Community Service Units: 1 (45 hours per semester)	2 (90 hours per semester)	3 (135 hours per semester)

Agency Data

Name of Agency		Phone ()
Supervisor	Title	
Address	City	Zip Code

Agency Completion Verification

This confirms that _____ has performed _____ hours of
Name of Student
 community service at _____. The duties which were performed
Agency
 on/from _____. (Please comment on duties and performance below.)
Dates

Signature of Agency Representative

Students for Community Service
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