

POLICY ON REPEATING CLASSES*

This policy does not apply to courses that students may enroll in more than once over multiple semesters (those designated as repeatable for credit by the department).

An undergraduate student may repeat a course in which a grade of D, F, WU, or IC (WU and IC grades are computed as the F grade in calculating the grade point average) was received. Graduate/post-baccalaureate students are not eligible for this Policy if the class is an undergraduate course.

All units attempted will be used to determine the student's grade point average and graduation eligibility unless the student repeats the course and requests the new grade be substituted for the original grade. A substitution may be made only once for each course and a student may use grade substitution on no more than 20 units of credits. To substitute a grade by repetition, the student must file a petition with the registrar before the end of the semester during which the course is being repeated.

If the student receives the same grade or a higher grade than was received for a previous attempt, the units attempted, units completed (if any) and grade points for the previous attempt will not be used to compute grade point averages for graduation requirements. If the student receives a lower grade, no deletions will be made. In all cases, work will remain legible on the record ensuring a true and complete history.

A course taken at California State University, Fresno may not be repeated at another institution for grade substitution. However a course completed at another institution may be repeated by enrolling in a regular California State University, Fresno course determined by the Evaluation Office to be essentially equivalent. In the case of a course taken and repeated at another college, the policy of the college where the course was originally taken shall be followed. If it is not possible to determine that policy, the California State University, Fresno policy will be followed.

Although not recommended, a student may repeat a course in which a grade of C or higher grade is earned. Such repetition is recorded on the transcript but is not used to compute unit or grade-point totals.

Approved by Academic Senate December 1992

Approved by the President February 1993

Amended May 2000

*Implementation June 1, 1993.