



**VINTAGE DAYS
COORDINATOR APPLICATION
APRIL 14-17, 2011**

(Please print)

NAME _____ DATE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EMAIL: _____ PHONE: _____

CLASS LEVEL: _____ GPA: _____ GRAD. DATE: _____ CAMPUS I.D. #: _____

1. What is your current involvement both on and off campus? (i.e., work, clubs, community activities, etc.):

2. Did you attend as a spectator or participate as a member of last year's Vintage Days? Yes ____ No ____.
If yes to the above, in which areas did you participate?

3. Check any of the following areas in which you would like to participate, using 1 to describe your first choice, 2 as a second choice, etc. (or describe a new event in which you would like to coordinate):

- | | |
|--|--|
| <input type="checkbox"/> Boomtown Carnival | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Concerts Co-Coordinator | <input type="checkbox"/> Special Events (Co-Coordinator) |
| <input type="checkbox"/> Kid's Zone Co-Coordinator | |

4. What are some of your impressions of last year's Vintage Days, and what would you like to change for this year's program? (Use the back of this sheet, if necessary).

Applications Due By Friday, May 7th

***Student Involvement Center (USU 306), 278-2741 ***

VINTAGE DAYS

COORDINATOR RESPONSIBILITIES

1. Attend weekly committee meetings held during both fall and spring semesters
2. Help promote Vintage Days celebration.
3. Recruit students and organize sub-committees.
4. Provide progress reports at all meetings.
5. Meet with assigned advisor and Student Director on a regular schedule.
6. Attend retreats and social activities planned by Student Director
6. Attend the pre and post meal events and the “kick off” breakfast for Vintage Days.

Benefits of being part of Vintage Days:

1. Develop leadership and event planning skills to further personal growth.
2. Develop communication, networking, and promotional skills to successfully plan and execute an event.
3. Opportunity to work with other students and advisors and to work as part of a cohesive team.
4. A chance to make a difference to your community, your school, and, most of all, to YOURSELF.
5. Priority registration for the spring semester.
6. Opportunity to purchase restricted yellow parking pass.
7. Can apply for Vintage Days scholarships to be awarded at end of year banquet.

Coordinator Positions

Boomtown Carnival Coordinator:

Responsible for promoting, organizing and encouraging campus organizations to participate and make money in a carnival atmosphere through unique gaming activities or food items. Determines rules and regulations regarding booth spaces and construction, and establishes booth judging criteria. Develops the selection process for choosing student organizations.

Concert Co-Coordinator:

Responsible for scheduling local bands/entertainment at Boomtown Carnival and Crafts Faire stages and arranging all load-in/out operations, sound, and hospitality. Responsible for any other concert productions during Vintage Days, including major artists or competitions (i.e., battle of the bands), and scheduling entertainment for the Crafts Faire stage.

Kid’s Zone Co-Coordinator:

Responsible for organizing Kid’s Zone area and providing suitable crafts and activities for a wide age range of children.

Marketing Coordinator:

Responsible for artwork and printing of posters, flyers, and banners including advertising in campus and local media. Coordinator has the responsibility for the advertising, layout, editing, and printing of the Vintage Press. Works closely with Public Relations Coordinator.

Special Events Co-Coordinator:

Responsible for presenting an opening and closing ceremony for Vintage Days. Responsible for coordinating and integrating special events that may take place during Vintage Days (i.e., Salsa Night, Karaoke Contest, Comedy Show, Talent Show, etc.).