



**VINTAGE DAYS  
COORDINATOR APPLICATION  
APRIL 15-18, 2010**

(Please print)

NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

CLASS LEVEL: \_\_\_\_\_ GPA: \_\_\_\_\_ GRAD. DATE: \_\_\_\_\_ CAMPUS I.D. #: \_\_\_\_\_

1. What is your current involvement both on and off campus? (i.e., work, clubs, community activities, etc.):

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2. Did you attend as a spectator or participate as a member of last year's Vintage Days? Yes \_\_\_\_ No \_\_\_\_.  
If yes to the above, in which areas did you participate?

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3. Check any of the following areas in which you would like to participate, using 1 to describe your first choice, 2 as a second choice, etc. (or describe a new event in which you would like to coordinate):

\_\_\_ Casino Night  
\_\_\_ Concerts

\_\_\_ Crafts Faire  
\_\_\_ Public Relations

4. What are some of your impressions of last year's Vintage Days, and what would you like to change for this year's program? (Use the back of this sheet, if necessary).

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**\*Applications Due By Friday, September 4<sup>th</sup> @ 5 p.m. in USU 306\***

## **VINTAGE DAYS**

### **COORDINATOR RESPONSIBILITIES**

1. Attend weekly committee meetings held on Wednesdays @ 3 p.m. during both fall and spring semesters
2. Help promote Vintage Days celebration.
3. Recruit students and organize sub-committees.
4. Provide progress reports at all meetings.
5. Meet with assigned advisor and Student Director on a regular schedule.
6. Attend retreats and social activities planned by Student Director
6. Attend the pre and post meal events and the “kick off” breakfast for Vintage Days.

### **Benefits of being part of Vintage Days:**

1. Develop leadership and event planning skills to further personal growth.
2. Develop communication, networking, and promotional skills to successfully plan and execute an event.
3. Opportunity to work with other students and advisors and to work as part of a cohesive team.
4. A chance to make a difference to your community, your school, and, most of all, to YOURSELF.
5. Priority registration for the spring semester.
6. Opportunity to purchase restricted parking pass.
7. Can apply for Vintage Days scholarships to be awarded at end of year banquet.

### **Coordinator Positions**

#### **Casino Night Coordinator:**

Responsible for organizing and promoting a casino night. Determines games and activities that will be offered. Responsible for recruiting students, staff, faculty, or alumni to work various games.

#### **Concert Coordinator:**

Responsible for scheduling local bands/entertainment at Boomtown Carnival and Crafts Faire stages and arranging all load-in/out operations, sound, and hospitality. Responsible for any other concert productions during Vintage Days, including major artists or competitions (i.e., battle of the bands), and scheduling entertainment for the Crafts Faire stage.

#### **Crafts Faire Coordinator:**

Responsible for organizing and promoting the crafts faire. Recruits vendors and juries applications. Sets rules and regulations for booth size and layout of faire.

#### **Public Relations:**

Responsible for creating and editing public service announcements and press releases, works closely with campus and local media outlets, and serves as Vintage Days representative in all public relations matters. Works closely with Marketing Coordinator.