



**VINTAGE DAYS 2010  
SUB-COMMITTEE APPLICATION  
April 15-18**

(Please print)

NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

CLASS LEVEL: \_\_\_\_\_ GPA: \_\_\_\_\_ GRAD. DATE: \_\_\_\_\_ CAMPUS I.D. #: \_\_\_\_\_

1. What areas are you currently, or have been involved with on and off campus? (i.e., work, clubs, community activities, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you participate as a spectator or member of a group in last year's Vintage Days? Yes \_\_\_\_ No \_\_\_\_.  
If yes to the above, in which areas did you participate?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Check any of the following areas in which you would like to participate, using 1 to describe your first choice, 2 as a second choice, etc. (or describe a new event in which you would like to coordinate):

<input type="checkbox"/> Boomtown Carnival	<input type="checkbox"/> Kid's Zone
<input type="checkbox"/> Casino Night	<input type="checkbox"/> Marketing
<input type="checkbox"/> Concerts	<input type="checkbox"/> Public Relations
<input type="checkbox"/> Crafts Faire	<input type="checkbox"/> Special Events
<input type="checkbox"/> Development	

4. What are some of your impressions of last year's Vintage Days, and what would you like to change for this year's program? (Use the back of this sheet, if necessary).  
\_\_\_\_\_  
\_\_\_\_\_

## **VINTAGE DAYS**

### **SUB COMMITTEE RESPONSIBILITIES**

1. Attend sub-committee meetings.
2. Assist sub-committee with planning and implementation of events.
3. Recruit students to sub-committee.
4. Meet with Vintage Days Coordinator on a regular schedule.
5. Assist with working committee event(s) during Vintage Days weekend

### **Benefits of being part of Vintage Days:**

1. Develop leadership and event planning skills to further personal growth.
2. Develop communication, networking, and promotional skills to successfully plan and execute an event.
3. Opportunity to work with other students and advisors and to work as part of a cohesive team.
4. A chance to make a difference to your community, your school, and, most of all, to YOURSELF.

### **Coordinator Positions**

#### **Boomtown Carnival Coordinator:**

Responsible for promoting, organizing and encouraging campus organizations to participate and make money in a carnival atmosphere through unique gaming activities or food items. Determines rules and regulations regarding booth spaces and construction, and establishes booth judging criteria. Develops the selection process for choosing student organizations.

#### **Casino Night Coordinator:**

Responsible for organizing and promoting a casino night. Determines games and activities that will be offered. Responsible for recruiting students, staff, faculty, or alumni to work various games.

#### **Concert Coordinator:**

Responsible for scheduling local bands/entertainment at Boomtown Carnival and Crafts Faire stages and arranging all load-in/out operations, sound, and hospitality. Responsible for any other concert productions during Vintage Days, including major artists or competitions (i.e., battle of the bands), and scheduling entertainment for the Crafts Faire stage.

#### **Crafts Faire Coordinator:**

Responsible for organizing and promoting the crafts faire. Recruits vendors and juried applications. Sets rules and regulations for booth size and layout of faire.

#### **Development Coordinator:**

Responsible for developing community contacts and soliciting donations from local and national sponsors. Coordinator also has the responsibility of working with each committee and soliciting donations and sponsorships for their events.

#### **Kid's Zone Coordinator:**

Responsible for organizing Kid's Zone area and providing suitable crafts and activities for a wide age range of children.

#### **Marketing Coordinator:**

Responsible for artwork and printing of posters, flyers, and banners including advertising in campus and local media. Coordinator has the responsibility for the advertising, layout, editing, and printing of the Vintage Press. Works closely with Publicity Coordinator.

#### **Public Relations Coordinator:**

Responsible for creating and editing public service announcements and press releases, works closely with campus and local media outlets, and serves as Vintage Days representative in all public relations matters. Works closely with Marketing Coordinator.

#### **Special Events Coordinator:**

Responsible for presenting an opening and closing ceremony for Vintage Days. Responsible for coordinating and integrating special events that may take place during Vintage Days (i.e., Salsa Night, Karaoke Contest, Comedy Show, Talent Show, etc.).